

From: Mohon, Mitty
Sent: Friday, September 22, 2017 6:47 PM
To: Houston, Pamela
Subject: RE: Demobilization – HOUSTON

Thank you Pam. Safe travels tomorrow. ☺

Mitty Mohon
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From: Houston, Pamela
Sent: Friday, September 22, 2017 4:30 PM
To: Coats, Janetta ; Mohon, Mitty
Cc: R6HarveyInfo
Subject: Demobilization – HOUSTON

Good Afternoon,

Pamela Houston
Mitty Mohon/Janetta Coats
Saturday September 23, 2017
Trailer #13

Yes	No	N/A	Copy this table and paste into your email
	X		I have EPA R6 equipment issued specifically for use during the incident. If yes, provide a listing of all equipment issued.
		X	I have turned-in all equipment provided by R6 to my immediate field supervisor. If yes, provide a listing of all equipment turned in.
	X		I generated hardcopy paperwork during my rotation.
		X	All hardcopy paperwork has been turned into my immediate field supervisor
X			I generated electronic files during my rotation.
X			All electronic files have been sent to R6HarveyDOCL@epa.gov .
X			I <u>will</u> complete all overtime certification forms and have the forms signed by myself and home region supervisor before submitting to R6HarveyFSC@epa.gov .
X			My People Plus and timesheets are properly updated to reflect all time charged to the Hurricane Harvey Mission Assignment account for regular time and overtime.

What a rewarding experience this has been!

Pamela Houston
Jefferson County Community Liaison
Lenexa, KS 66219
913-551-7699 desk
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